

Harlton Memorial Wall Committee
(A joint church and village committee)

**Guidelines for the purchase and carving of stones in the
Memorial Wall**

The Memorial Wall is principally a way of commemorating residents of Harlton and their immediate family members who are not buried in the church yard.

Full stones (420mm x 210mm: £400) or ½ stones (210mm x 210mm £200) may be purchased for immediate, future or retrospective use. These prices include the statutory fees.

Application:

- 1 complete the *Application Form* obtainable from the Rector or any member of the Wall Management Committee
- 2 submit the completed form to the Secretary of the Wall Management Committee
(Alison Littlefair, 56 High Street, Harlton, Cambridge CB23 1ES)
- 3 receive a *Request for Payment* form confirming that your application has been agreed.
- 4 phone the Keeper of the Wall (John McNeil, telephone 01223 262340) to arrange a meeting at the Wall to choose a stone.
- 5 Available halves of stones must be used before a new stone is divided. The division will be shown before carving by ¾ inch/20mm tape
- 6 hand your cheque to the Keeper of the Wall and receive a ***Certificate of Purchase*** confirming which stone is yours.

You are now free to arrange the inscription

- 1 to be organised and funded by the family concerned
- 2 the monumental mason must be a recognised professional craftsman. The Management Committee can advise but the choice of craftsman is the responsibility of the family.
- 3 the mason must contact John McNeil before working on the Wall
- 4 the letters are to be carved into the stone.
- 5 there is no restriction on the style of lettering or the inscription itself the letters can be filled in
- 6 the fee for carving to be paid directly to the mason

(Permission from the Rector is required before any ashes are buried in the church yard)

If you need further information, please contact a member of the committee:
Ben Banks 264686, Jennie Tombs 263705, John McNeil 262340,
Alison Littlefair 262801

5 April 2004