

Minutes of the Meeting of Harlton Parish Council held on Tuesday 20 January 2015 starting at 7.30 pm in the Village Hall, Harlton

Present:

Councillor: Peter di Mambro (Chairman)

Councillor: Ben Banks

Councillor: Richard Benson

Councillor: Anthony Titley

Kim Quince (Clerk)

- 1. Apologies for absences** – apologies received from District Councillor Robin Page and Chris Coleridge
- 2. To receive Members' declaration of interest and dispensations.** None were declared
- 3. Public Participation** – no members of the public were present.
- 4. To approve and sign the minutes of the Parish Council meeting held on 25 November 2014**
The minutes were duly approved and signed as correct by the Chairman
- 5. To receive reports and report on business actions from the previous meeting:-**

5.1 Quotations for the maintenance works to Water pump/ Eversden Road

There had been no response from the Sawston based mobile company. Cllr Ben Banks had taken photo's of the pump and circulated to members. Following inspection of the pump and investigations via villagepump.org website, Ben identified that the pump (currently sitting in his workshop) was missing a top finial (and inner piston). It was agreed to leave the pump exposed, if the top can be replaced, as a feature. Ben will try to source a replacement and make further investigations/ costs to have the pump restored and painted. Chairman reported that he had informed Martin Cohan (Root Force) his quotation had been accepted to replace the fence surrounding the pump.

5.2 Update re budget allocations and capital reserves for parish councils

The clerk advised that additional earmarked reserves could be set aside for 'specific purposes and savings for future projects, above the general reserve, if the proposals were realistic, and approved by council' (Governance and Accountability for Local Councils – Practitioners Guide) The council agreed to budget £5000 for the next four years to replace the hardwood floor and associated costs (ie possible underpinning etc). Clerk to investigate further if these monies should have a separate bank account or if acceptable to leave in the council's business interest account.

5.3 Completion of Street Lighting upgrade including update re position of Street lamp column outside 16 High Street

The unsatisfactory manner in which the upgrade has been carried out of the street lights in the village was discussed. It was noted that there were several unresolved issues ie with open excavations, the column outside 16 High Street, including a broken drains outside 46-48 Eversden Road. It was agreed to collate all the outstanding issues from residents and address these with Balfour Beatty and the Chief Executive at Cambridgeshire County Council.

ACTION; Clerk to ask if John Hooper if he would send a circular email asking for residents to send any current problems as they see it to the clerk.

- 5.4 Repair of SCDC1 street lamp** – the light out in Coach Drive had been reported On the 19 December. The clerk had requested Balfour Beatty (BB) reinstate the light but asked for a quotation first. Having chased up the enquiry, the clerk was advised that an operative from UKPN had

promised to attend and resolve as a matter of urgency (not chargeable at this stage) **ACTION:** Clerk to follow up with BB

5.5 Report re water main replacement

The professionalism of the Cambridge Water (CW) contractors had been noted. The impact of the water main works is minimal and they were doing a very good job. It was agreed to send a complimentary letter to CW once the works were complete.

5.6 Report from Clunch pit ivy removal working party

There had been a good turnout of volunteers with 60/70% of ivy removed. It was agreed to review again in the autumn, in the meantime any further work of volunteers would be at their own risk.

5.7 PCSO advice re recent burglaries in the village and parking on footpaths.

Cllr Titley and the clerk had both tried unsuccessfully to get in touch with a PCSO. There appears to be lacking a conduit for communications between the police and local communities. The online PCSO service is not working. **ACTION:** The clerk will continue to find a way to press for a PCSO visit for the village meeting.

6. To receive report from Cambridgeshire County and District Councillors

Cllr Sebastian Kindersley gave a verbal update. The city deal is progressing and almost up and running. He encouraged members to respond to the article 4 consultation about retaining village pubs. He expressed his frustration and disappointment with the ongoing street lighting issues with Balfour Beatty.

7. Report on monthly inspection of children's playground

Cllr Ben Banks had checked the playground. He reported that surface algae was starting to build up again and would need attention in the future.

8. Finance:-

8.1 Bank reconciliation for Community and Business accounts

Bank reconciliation presented.
Community Bank: £7176.30, Business £9,463.30

8.2 Grant re youth club bus Connections youth club bus project

A grant of £800 was approved to Haslingfield Parish Council towards the costs of the Connections Bus youth club bus visits to Haslingfield 2014/15. It was agreed to bring forward the grant review for 2015/16 to October of this year.

8.3 To approve the following invoices and order of payments: -

£ 48 Councillor Anthony Titley, re invoice from Algar Signcrafts Services Ltd
- payment approved retrospectively
Invoice for Hibbitt & Son, Stone Lintel repairs – awaiting invoice: the clerk had chased up for this.

9. Blocked Street drain in the village

It was noted that the gully bend is constantly being topped up by the old water main. This will be dealt with when the replacement water main works is complete.

10. Reports and consideration for ongoing business:-

- 10.1 Report from Village Hall Trustees** - circulated. Cllr Benson will inform the trustees that the goal post replacements had been paid for by the Public Open Space monies allocation.
- 10.2 Parking Improvements on the Glebe** – held over

- 10.3 **South Cambridgeshire Local Plan** – ongoing
- 10.4 **Management of Clunch Pit** - see 5.6 above
- 10.5 **Health & Safety – Village Risk assessments /Emergency Plan** – held over
- 10.6 **Changes to bus services in the village – Cambridgeshire Future Transport (CFT)** – new route/timetable currently out to tender with service providers
- 10.7 **CEMEX – redevelopment of former Barrington Cement works** – the planning meeting is likely to be pushed back to March because of the amount of pre-application work involved in collating all the information together.

11. Incident reports and observations relating to the village – ongoing issues as noted above with the street lighting replacements and drain issues - which should be resolved once the water main works are complete.

12. To discuss and consider correspondence:

18/12/2014 CCC Councillor notes- circulated

- 18/12/2014 CAPALC New Local Council Award Scheme (replaces Quality Council)**
Noted: to discuss at the next meeting.
- 19/12/2014 CCC Small grants notification** – noted: the clerk had forwarded to Haslingfield Parish Council to consider whether applicable for the connections bus service.
- 19/12/2014 SCDC Harlton PC Tax base letter** – circulated
- 23/12/2014 SCDC Parish Planning Training** – circulated. It was felt that as there was little planning development in village, it was not vital for all members to undertake. Cllr Coleridge had agreed to attend one of the sessions, with the view of gauging if further sessions would be useful.
- 23/12/2014 SCDC Copy of Decision Notice re 71 Eversden Road** – permission granted noted.
- 24/12/2014 CFT Bus services final timetable for tender** –circulated to members for information.
- 31/12/2014 SCDC Setting of Council Tax base 2015-16** – circulated and discussed. Clerk to forward confirmation of the agreed precept of £8,500 at the meeting in November 2014
- 8/01/2015 CDC Monthly planning update for January 2015**– circulated
- 13/01/2015 SCDC Letter re changes to section 106 agreements** – circulated and noted that Public Open Space and Community Facilities Contributions may not be available for developments under £10,000 in the future

13. Matters for consideration at the next meeting

New Local Council Award Scheme
Public Consultation: SCDC use of article 4 directions to help retain village pubs – closes 23 February
Members invited to send a response via the on-line link circulated by the clerk.

14. To approve date and time of next meeting

17th February 2015

Signed.....Dated

Chairman Harlton Parish Council