

Minutes of the Meeting of Harlton Parish Council held on Tuesday 18 February 2014 in the Village Hall, Harlton

Present:

Kim Quince (Clerk)

Councillor: Peter di Mambro (Chairman)

Councillor: Ben Banks

Councillor: Margaret Robinson

Councillor: Anthony Titley

In attendance: District and County Councillors Robin Page and Sebastian Kindersley

1. Apologies for absences

Apologies received from Cllr Richard Benson who was unable to attend because of holidays.

2. To receive Members' declaration of interest and dispensations

None received

3. Public Participation – There will be a period of 10 Minutes, with the Chairman's consent, for members of the Public to speak on matters that concern the Parish

No members of the public were present

4. To approve and sign the minutes of the Parish Council meeting held on 21 January 2014

The minutes were duly approved and signed as correct by Chairman

5. To receive reports on business actions from the previous meeting:

5.1 Fractured swing seat (replacement quote) and notices in the children's playground; letter to Game & Company to confirm timings of playground inspections.

Council agreed to replace the fractured swing (see item 7). The children's notice boards are in hand and will be purchased from Filcris Ltd. Confirmation has been sent to Game & Co to advise that the playground will be inspected monthly by a member of the Parish Council, and reported accordingly as an agenda item at each meeting.

5.2 Newsletter – February Issue 6 approved by the PC has been distributed to all households in the village.

5.3 Report on tree inspection in Harlton Woods

The report and risks identified from Greenwillows Associates were circulated. It highlighted various safety issues including two dangerous trees and problems with ivy (see item 8 below).

6. To receive report from County and District Councillors

Cllr Robin Page provided an update with regards to the SCDC Local Development Plan, and the recent planning portfolio meeting. The application for housing at Bourn Airfield was also discussed. He expressed concern that there are no adequate provisions for surface water in the application, which would discharge into Bourn Brook.

Cllr Sebastian Kindersley reported 20% of affordable housing is planned for with Northstowe development; and a £30 million 106 agreement contribution has been accepted for community facilities. Following recent consultations, a joint Strategy for developing transport in the area is being considered, between City and South Cambridgeshire Councils. Cambridgeshire County Council (CCC) will make investment in Children's Centres and is working collaboratively with all groups involved.

7. Report on monthly inspection of children's playground.

The playground had been inspected by Cllr di Mambro and Cllr Banks. It is noted the swing seats are wearing out. It was agreed for Cllr Banks to go ahead with purchasing replacements seats at approximate costs of £38 (excluding Vat). The annual RoSPA playground inspection will take place in April

8. Safety related work to be undertaken on a number of trees in Harlton Woods (Clunch Pit)

Following the identification of safety issues with trees (reference recent tree inspection survey - see item 5.3) and a visit to the woods by Cllr Anthony Titley and Cllr di Mambro, the PC have agreed to accept a quotation of £450 plus vat, from Edward Richardson tree surgery (recommended by SCDC as experienced and reliable), to carry out immediate works to fell a tree and remove a large over hanging limb.

ACTION: Cllr Titley to notify Cambridgeshire County Council Rights of Way officer, and the farm manager of the field adjacent, of the intended works.

9. Public Open Space and Community Facilities (Section 106 monies); projects for the village

Receipt of £2351.84 has been received by SCDC. These monies must be allocated according to the Indemnity agreement entered into with SCDC. **ACTION:** Clerk to forward potential schemes for approval to SCDC; tree maintenance in the Clunch pit, replacement windows in the village hall and improvement to car parking facilities on the Glebe for the village hall.

10. Haslingfield Primary School 'costume department' funding request

The clerk has asked for further information regarding costs and how the scheme would be operated. The council agreed that grants should not be given to private individuals. However, it might if there were plans for the scheme to be managed /operated by the school or a recognized voluntary committee managed organization.

11. Finance:-

11.1 To provide current Bank reconciliation for Community and Business accounts

Community: £5,539.24

Business: £9,457.31

11.2 To approve invoice / schedule of payments: -

Green willows Associates £480

Retrospective payment for keys; P di Mambro £19.50

Receipts: SCDC, £2351.84

12. Reports and consideration for ongoing business:-

12.1 Report from Village Hall Trustees: quotation for replacement skylights in the village hall.

The Chairman has contacted Offord & Camp with acceptance of quote of £2,155 plus VAT and asked to be notified when works would commence so the relevant parties can be informed - Alan Banks owner of adjacent barn and the Village Hall trustees.

- 12.2 **Parking improvements on the Glebe** – ongoing
- 12.3 **South Cambridgeshire Local Plan** – awaiting next steps from SCDC
- 12.4 **Management of Clunch Pit**; see items 5.3 and item 8 above. The recent survey report also suggested removing a metre section of Ivy round each of the trees identified, to keep them healthy. The PC agreed to consider setting up a working party of volunteers, in the near future.
- 12.5 **Health & Safety- Village Risk assessments/ Emergency Plan** – in progress
- 12.6 **Speed reduction measures in the village** – awaiting update from CCC with reference A603 speed reduction measures and Local Highways Improvement funding application.
- 12.7 **Website update** – in progress
- 12.8 **Roads, verges and potholes** no matters to report
- 12.9 **Superfast broadband**- ongoing
- 12.10 **Changes to bus services in the village – Cambridgeshire Future Transport (CFT)** –ongoing, next working party meeting, 4th March.
- 12.11 **CEMEX redevelopment of former Barrington Cement works** – there will be a presentation from a CEMEX consultant at the next PC meeting
- 12.12 **Jubilee bench** - hold over
- 12.13 **Replacement Goal posts for the Glebe.** It was reported that the Village Hall trustees are fund raising for replacement goal posts.

13. Incidents and observations and reports relating to the village – no matters to report

14. To discuss and consider correspondence:

CAPALC news bulletin- circulated

SCDC – Local implementation of Controlled Waste Regulations – notification of charges for waste collections from non-domestic premises. The Village hall trustees have been informed that there will likely be charges for waste collection form the village hall, in the future.

15. Matters for consideration at the next meeting – usual business considerations. Presentation from CEMEX at the start of the meeting.

16. To approve date and time of next meeting – 25th March 2014

Meeting Closed 9.30 PM

Signed.....Dated

Chairman Harlton Parish Council