

Minutes of the Meeting of Harlton Parish Council held on Tuesday 17 February 2015 starting at 7.30 pm in the Village Hall, Harlton

Present:

Councillor: Peter di Mambro (Chairman)

Councillor: Ben Banks

Councillor: Richard Benson

Councillor: Chris Coleridge

Kim Quince (Clerk)

In attendance: Cllr Sebastian Kindersley

1. **Apologies for absences** – Apologies received from District Councillor Robin Page
2. **To receive Members' declaration of interest and dispensations.** None were declared
3. **Public Participation** – No members of the public were present.
4. **To approve and sign the minutes of the Parish Council meeting held on 20 January 2015**
The minutes were duly approved by council and signed as correct by the Chairman
5. **To receive reports and report on business actions from the previous meeting:-**

5.1 Restoration of the Water pump/ Eversden Road

Chairman reported the enclosure fence surrounding the pump had been had been erected satisfactorily as per quotation. Payment of invoice for £322.48 was approved. There were no matters to report regarding restoration of the pump.

5.2 Balfour Beatty (BB) Street Lighting upgrade / report of outstanding issues

The clerk had circulated the comments received via email from residents. It was noted that Balfour Beatty has made some attempt to address the outstanding work. However there were still concerns: notably the column outside 16 High Street appears to have been backfilled without the drain pipe having been repaired; there were other columns with barriers and cones still in place, and several lights were still out. These issues will be addressed with Balfour Beatty (BB) and the Chief Executive and Cambridgeshire County Council (CCC), together with a request for an explanation regarding the unsatisfactory nature of the Street Lighting upgrade contract

ACTION: Chairman to draft a letter and circulate to members for comments before sending.

5.3 Restatement of street light in Coach Drive

Operative from UKPN has still not been out to resolve.

ACTION: The clerk to follow up with BB again.

5.4 Report on the water main replacement in the village

The works were still ongoing. There were at least three or four household water mains to find/ connect. To hold over sending the complimentary letter until the works were complete

5.5 Request for a PCSO visit to the Parish

The clerk reported Jon Coppard had joined policing team at Cambourne. He is the Police Community Support Officer (PCSO) for Harlton and is happy to come along to report to the village meeting on 21 April. He suggested a PC representative attends the Police Panel meeting on 24 February, with the view of tabling policing concerns in the village

ACTION: Chairman agreed to attend.

6. To receive report from Cambridgeshire County and District Councillors

Cllr Sebastian Kindersley provided a monthly written report which had been circulated to members. He highlighted there is likely to be a 1.99% Council Tax increase for both South Cambs and County authorities. Forecasts indicate that Government grants will be cut to zero within 5 years and savings are needed in 2015/16. He expressed his disappointment that rural cycle ways did not feature in the first draft of the 'City Deal' project; he will continue with plans to get this on the agenda.

The PC raised the issue of street cleaning maintenance in the village. Sebastian pointed out there is no budget allocation, within local authorities for general village upkeep, and recommends that the PC keep this in mind when setting the precept. He also suggested considering a shared village maintenance scheme with nearby villages.

7. Report on monthly inspection of children's playground

Chairman reported no concerns following a recent inspection of the playground.

8. Finance:-

8.1 Current bank balance for Community and Business accounts

The clerk presented bank reconciliation up to 17/2/2014.

Community: £7122.48, Business: £9,463.30

8.2 To approve invoices and order of payments:

£25 K.Quince (re SLCC invoice re Audit Training, internal controls & governance)

£25 K.Quince (64 miles at HMRC rate of 45 pence mile) - both retrospective payments for training approved

£1,620 Hibbitt & Son, Stone Lintel repairs (payment approved retrospectively – costs as per quotation)

N.B The clerk advised she had paid £5.60 to HMRC (via post office) re PAYE payment due for K.Quince for period 06/09 /2014 – 06/01/2015. This will be accounted for at the end of the year as agreed by the dispensation in place regarding additional PAYE deductions up to the value of £50

9. Local Council Council Award Scheme

It was agreed to consider making an application once the scheme had bedded in.

10. Excess mud on pavements. Recent winter contract works (water main & street lighting) have contributed to excessive mud on the pavements and roads. It was thought that much of this would wash away by weather. It was noted that footpath and verge maintenance is falling on local parishes to manage.

ACTION: It was agreed to approach surrounding parishes about setting up a shared maintenance service. See agenda item 6 above.

11. Rod's Walk clearance

It was noted that John Helmsing and helpers had cut back overgrown vegetation along Rod's Walk. Alan Banks had removed the vegetation from site. It was agreed to note the appreciation of the parish council in Church & Village (C&V)

ACTION: Clerk

12. Suspension of Harlton Hub

It was agreed to suspend the Harlton Hub coffee morning following the report from Chairman that Margaret Robinson is unwell. The Clerk will manage and circulate the Clunch pit volunteer rota until further notice. Chairman to forward an electronic copy of the rota currently in place.

13. Reports and consideration for ongoing business:-

- 13.1 Report from Village Hall Trustees** – there were no matters to report. The next Trustee’s meeting and AGM is Tuesday 17 March
- 13.2 Parking improvements on the Glebe** – Cllr Banks presented a grass/ ground plastic reinforcement product for consideration – approximately £16.00 square metre (which is rolled into the ground/ grass. It has teeth and doesn’t lift). He will price up total costs for approval
- 13.3 South Cambridgeshire Local Plan-** in progress
- 13.4 Management of Clunch Pit – to discuss the safety inspection of the trees, Winter 2014 and Summer 2015 Surveys** Anthony Tiltey was unable to attend – item held over.
- 13.5 Health & Safety – Village Risk assessments /Emergency Plan-** held over
- 13.6 Changes to bus services in the village – Cambridgeshire Future Transport (CFT)** – in progress: anticipating update in April
- 13.7 CEMEX – redevelopment of former Barrington Cement works** – in progress; anticipate the application will be considered at the SCDC planning meeting in early March.

14. Incident reports and observations relating to the village – see agenda items 10, 11 and 12 above. It was agreed to note the appreciation of the parish council in C &V of the litter clearing in the parish by the Mortimers and Spensers.

15. To discuss and consider correspondence:

09/02/2015 SCDC, Parish Councils Liaison Meeting, 11 March – circulated: Clerk will attend.
05/02/2015 SCDC, LDF Panning updates for February - circulated
04/02/2015 CFT – update re bus tender for parish newsletters - circulated

16. Matters for consideration at the next meeting

17. To approve date and time of next meeting
24th March 2015

Signed.....Dated

Chairman Harlton Parish Council