

Minutes of the Meeting of Harlton Parish Council held on Tuesday 29 July 2014 in the Village Hall, Harlton

Present:

Kim Quince (Clerk)
Councillor: Peter di Mambro (Chairman)
Councillor: Richard Benson
Councillor: Margaret Robinson
Councillor: Anthony Titley

In attendance: County Councillor Sebastian Kindersley

1. **Apologies for absences** – apologies received from Cllr Ben Banks and County Councillor Robin Page
2. **To receive Members' declaration of interest and dispensations** – none declared
3. **Public Participation** – no members of the public were present
4. **To approve and sign the minutes of the Annual Parish Council meeting held on 17 June 2014**
The minutes were duly approved and signed as correct by the Chairman
5. **To receive reports and report on business actions from the previous meeting:**

5.1 Water pump Eversden Road

Mr Kester is grateful that the repairs to the water pump/ housing will be carried out. He is prepared to move the wooden box, if necessary. A quotation for repairs works from Martin Coghlan was considered. It recommended that the surrounding fence should also be replaced and it was not necessary to sandblast the pump to remove the flaky paint. It was agreed for Chairman to ask for a new quotation which clearly outlines costs for the replacement fencing, replacement of the water pump boxing (using tanalised timber throughout) and removing flaky paint/ re-painting the pump.

- #### **5.2 Costs for replacement steel goal posts for the Glebe** – following investigations, the PC agreed that steel posts would be too expensive and likely to be too heavy to move, especially with the grass cutting on the glebe. There could also be a safety issue; the posts would need to be fixed to the ground, making it more cumbersome to move. It was agreed that Richard Benson should proceed with the purchase of plastic goals posts, which would be approximately £200

- #### **5.3 Costs / repairs/ replacement of stone lintels for the village hall** – Ben Banks had sought quotes/ consultation with Hibberts, and was on standby with the cherry picker to assist. However, they had not come back to him with a date to carry out the investigation.

6. To receive report from District and Cambridgeshire County Councillors

Sebastian Kindersley reported on the planning inspectorate decision for the two recent planning appeals in Waterbeach, which concluded that the district does not have a current framework for demonstrating a 5 year supply of land for building houses. This will be addressed in the Local Plan and a Memorandum of Understanding will be sought with the City Council. It's unlikely that the new bus services for the village would be in place by the end of July. He had also recently attended a CEMEX / Barrington meeting and outlined a £20 million case of planning obligations and unilateral agreements, if the planning application on the site should be successful. The Explorer BikeBus was now up and running.

7. Report on monthly inspection of children's playground

The playground had been inspected with no problems reported. It was noted that the playground was looking good and that it had been well utilized at the village fete.

8. Finance:-

8.1 To provide current Bank reconciliation for Community and Business accounts

Business - £ 9459.67

Community - £5775.48

8.2 To approve the following invoices and order of payments:-

Cheque 100551 – £ 2586.00 Offord & Camp (roof windows in the village hall)

Cheque 100552 - £ 18 Margaret Robinson (refreshments for the village meeting)

Cheque 100553 - £100 Jenny Reavell (internal audit fee)

Invoices for J Reavell and Offord & Camp were approved. Cllr Margaret Robinson wished to gift the costs for the village meeting refreshments and asked to cancel the invoice / cheque for £18. The July order of payments was signed by the Chairman.

9. Review of the PC's Standing Orders

The NALC model standing orders were discussed. It was agreed that the Parish Council would adopt them largely as drafted, accepting applicable edits to meet the council's needs.

ACTION: Clerk to make the changes and circulate the document for approval at the next meeting.

10. Planning:

Non-material amendment to planning approval – S/1194/14, New hay/cattle store, land to the West, Washpit Lane, Harlton. SCDC - Copy of acceptance letter.

The PC noted the amendment letter and plans received from SCDC, and a copy of the acceptance letter from them accepting the amendments. These were sent to the PC for information only.

11. Reports and consideration for ongoing business:-

Report from Village Hall Trustees (VHT) - the VHT donated £ 1077.50 half of the costs (exc. VAT) towards the replacement roof windows. The clerk had sent a thank you letter acknowledging the donation, together with a copy of the invoice for their financial records. Cllr Richard Benson reported from the Village Hall Trustee meeting (29th July). Richard was given the yearly rent of a £1 (2013) in settlement of the licence agreement. It was agreed for the clerk to raise an invoice / letter for this charge in the future and a receipt upon settlement. The fete had been a success once again this year.

Improvements for parking on the Glebe - ongoing awaiting future investigations.

South Cambridgeshire Local Plan - see item 6 above

Management of Clunch Pit – no matters to report

Health & Safety – Village Risk assessments /Emergency Plan - work in progress.

Speed reduction measures in the village / A603 Wheatsheaf Junction

Karen Lunn, CCC had advised that the new 50mph speed limits on the A603 would come into operation on the 18th August.

Website – it was noted that there had been some improvements to broadband speeds in the area.

Changes to bus services in the village – Cambridgeshire Future Transport (CFT)

Timetables and routes were under discussion for bus services.

CEMEX – redevelopment of former Barrington Cement works – see item 6 above

12. Incident reports and observations relating to the village It was noted that there had a series of repeated water leaks throughout the village. The telephone box is looking splendid following its recent overhaul (painting and the library of books) – thanks Margaret Robinson for leading on the project and efforts from John Helmsing, Lon Spencer and Gary Johnson. Margaret Robinson will send a letter of thanks. The chairman had sought and facilitated a £3,000 grant for the village / PCC from the Rugby Cement Benevolent Fund towards the restoration costs of the church bells.

13. To discuss and consider correspondence:

- **18/7/2014 Electoral Review of Cambridgeshire County Council** – noted
- **18/7/2014 Invitation to 90 Years of Cambridgeshire ACRE** – it was noted that this would be held in the Manor Barn, Harlton. Members to confirm with ACRE if they wish to go along.
- **15/7/2014 SCDC** - Copy of acceptance letter for S/1194/14 – noted
- **15/7/2014 Cambridge Park & Ride Charging System** - noted
- **15/7/2014** – County Councillor Notes for July 2014 – circulated
- **20/6/2014 Parish Planning Forum** – the clerk attended and circulated presentation notes.

14. Matters for consideration at the next meeting – usual ongoing business and actions from above. Clerk to follow up enquiries to see if the local PCSO would be willing to come along to present at a parish council meeting. A letter of resignation from Cllr Margaret Robinson was given to the Chairman. The Clerk will notify electoral services/ and advertise the vacancy.

15. To approve date and time of next meeting – Tuesday 23th September 2014

Meeting Closed 9.30 PM

Signed.....Dated

Chairman Harlton Parish Council