

HARLTON PARISH COUNCIL

Minutes of the Meeting of Harlton Parish Council held on Tuesday 10 January 2017 starting at 7.30 pm in the Village Hall, Harlton

Present:

Councillor: Ben Banks (BB) - Chairman

Councillor: Richard Benson (RB) – Vice-chair

Councillor: Garry Johnson (GJ)

Councillor: Chris Coleridge (CC)

Clerk: Kim Quince

In attendance: District Cllr Doug Cattermole

1. **Apologies for absences** Cllr Doug Cattermole reported Cllr Kindersley may arrive later in the meeting.
2. **To receive Members' declaration of interest and dispensations** – it was noted Cllr Benson and Cllr Banks were on the Steering Group Committee working towards the community's bid to purchase the Hare and Hounds (see item 7 below)
3. **Public Participation – open forum session of 10 minutes for members of the Public to speak on matters that concern the Parish** – no members of the public were present
4. **To approve and sign the minutes of the Planning and Parish Council meeting held on 22 November 2016** – the minutes were approved by council and signed by the Chairman as a correct record of the meeting.
5. **To receive Clerk's report and updates on business actions**
The clerk reported that the Council's automatic enrolment duties required by the Pension Regulator, including completing the declaration of compliance, which became legally effective from the 1 January 2017, were in hand. Apologies were given by the clerk for the delay in putting together the ACV nomination for the Harlton Cricket pitch. Members thanked Cllr Banks who reported the new bench had now been fixed and secured on site (opposite the pub).
6. **To receive report from Cambridgeshire County and District Councillors** County Councillor notes were circulated. Cllr Doug Cattermole gave a verbal update on South Cambs priorities, including latest news for City Deal and transport hubs in the area. New Park & Rides are currently being considered on the A428 at the Madingley Mulch roundabout, extension of Trumpington (maybe upwards) and at Foxton.
7. **Finance:-Bank reconciliation/ statements** – presented by the clerk. Current parish funds £15,308.87.
8. **Confirmation of Parish precept requirement 2017/18** – following a budget report, members confirmed the agreed precept of £8,500 for 2017/18 **ACTION:** Clerk to return SCDC form to confirm. **Consideration of Parish Council funding/ grant in support of a community pub.** Members acknowledged that no request had been made by the Steering Group for financial support. It was also noted grant funding may not be permissible under Parish Council's legal framework. **Invoices and order of payments for approval:** the following expenditure was approved for payment: £26.29 for a printer cartridge & postage, £200.11 re clerk's salary, £40.00 Eversden PC, Councillor Training.
9. **Parish council monthly children's playground inspection** – No matters to report.

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- 10. Review and approval of quotation for village hall front entrance alterations work and replacement door.** A comprehensive quotation received from MKA Services for the cost of £2,850 plus vat was approved. **ACTION:** Cllr Johnson will speak with Roger Mortimer and provide him with a copy of the specification of works as requested. The Clerk was asked to write to confirm acceptance of the quotation, and ask they liaise directly with Garry Johnson about start dates (anticipated at the end of February) and access.
- 11. To consider repairs and maintenance of rotten window sills for the village hall**
Council noted that the south gable end window sill needs attention to replace rotten woodwork. It was agreed Garry would ask MKA Services to take a look and quote when next on site.
- 12. To consider sharing costs of purchasing speedwatch equipment with Haslingfield Parish Council (HPC)** The clerk reported a request from HPC to consider sharing costs for buying the necessary equipment, and views on traffic calming measures. Members agreed traffic signs, were preferable to physical structures to slow down the traffic. **ACTION:** It was agreed to defer a decision until the next meeting. Clerk to seek views from John Watson, the village Speedwatch co-ordinator
- 13. Reports and consideration for ongoing business including:-**
Village Hall Trustee Liaison – Cllr Benson had no matters to report - see item 9 above.
Management of the Clunch pit – SCDC had sent a letter (9 January) about a proposed new service to assist parish councils with health & safety audit of trees. **ACTION:** It was agreed for Cllr Johnson to write and acknowledge possible interest to support the council’s next tree inspection due in 2018. Council discussed including the trees on the Glebe in the next tree survey/ safety inspection. The clerk was asked to write and inform Harlton PC about the plans, and ask if they had no objections.
- 14. To consider correspondence received** – all circulated and noted.
19/12/2016 SCDC Tree Health & Safety Risks Letter
20/12/2016 Treasurer Harlton PCC – receipt of grant & letter of thanks
20/12/2016 CAPALC/NALC - No extension of referendum principles for Parish Councils
22/12/2016 CAPALC/NALC Buckingham Palace Garden Party Nominations
03/01/2017 SCDC South West Parish Patch Meeting - Weds 18th Jan
- 15. Matters for consideration at the next meeting** – Cambs County Council planning application S/0204/16/CW - Importation by rail and deposit of inert restoration material to Barrington Quarry – parish council views sought by 30 January 2017. Members agreed to review online and report via email if they would like to make any comments on the applications
- 16. Incidents and observations relating to the village** – reports from a BT engineer that ultrafast broadband is expected to be in the village in by mid-February. Noted there were a number of street lights out in the village. **ACTION:** Cllr Benson agreed to obtain the numbers and report to SCDC
- 17. To approve date and time of next meeting** – Tuesday 21 February
Meeting Closed – 8.45pm

ChairmanDate