

HARLTON PARISH COUNCIL

Minutes of the meeting of Harlton Parish Council held on Tuesday 26 September 2017

Councillors Present: Ben Banks (BB) Chairman, Garry Johnson (GJ), Chris Coleridge and Isabel Robinson (IR). Clerk: Kim Quince

In attendance: County Councillor Lina Joseph and District Councillor Doug Cattermole

1. Apologies for absences

Apologies received from Richard Benson

2. To receive Members' declaration of interest and dispensations

Ben Banks declared a Non-pecuniary interest in item 6

3. Public Participation – open forum session of 10 minutes for members of the Public to speak on matters that concern the Parish.

Two members of the public were present, one was an observer, the other present to discuss the road safety concerns in Washpit Lane – see item 6

4. To approve and sign the minutes of the Planning and Parish Council meeting held on 11 July 2017

Approved and signed as a correct record.

5. Planning S/1852/17/FL - Hillview House, 20, Haslingfield Road – two storey rear & side extension: permission granted by SCDC, S/2882/16 - Field Corner, Washpit Lane: application withdrawn – noted.

Report from meeting held on 30 August: S/2663/17/FL Extend the property at the front of house by 4 meters depth, remove existing first storey roof and build above – Sycamore Cottage, 9 Haslingfield Road Harlton: Parish Council made no recommendation, but noted a loss of privacy for adjacent properties, and requested the application is referred to the District Planning Committee

6. To receive Clerk's report and updates on business actions:-

Road Safety considerations for Washpit Lane – the PC had not heard anything from SCDC highways team, in response to enquiries about the proximity of the picket fence in relation to the line of the highway verge in front of Manor Barn. Edd Banks confirmed the picket fence sits within his boundary. He had been advised that the fence does not require listed building planning consent because it is under 1 metre high. He offered to keep the grass verges, on the opposite side of the road, mowed regularly, to help provide a safer route for walkers.

The PC acknowledged that the width of Washpit Lane varies, and is an issue for country lanes in general, and that one of the narrowest points is alongside the pond. It was thought that moving the 30mph limit signs further out may help to slow the traffic, before it reaches the Manor Barn/ pond area. **Action:** Clerk to send draft proposal to CCC Highways for consideration

Emergency plan – held over, awaiting input from RB

PC Newsletter Action: Clerk to circulate a draft for members' comments before printing and distributing.

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7. To receive report from District Councillors and County Councillor

District Councillor, Doug Cattermole reported the new Mayor is up and running. The Grosvenor Sporting Village application had been withdrawn. The hearings on the Local plan is now closed, with a public consultation to take place shortly. County Councillor, Lina Joseph reported that County Council Business Planning and budgets were on a positive track. The County Council were aiming to bring Domestic Abuse and Modern slavery into the agenda.

8. Finance:-

The clerk reported the completion of the limited assurance review by the external auditors for year ended 31 March 2017. Action: Clerk to prepare a Notice of Conclusion and place on the village website, and notice board, along with the certified Annual Return.

Bank reconciliation/ statements presented.

Receipt of £1,453 – grant received from Village Hall Trustees

Invoices and order of payments - the following payments were approved

£200.11, Clerk's salary

£100.00 Jenny Reavell – internal audit fee

£23.70 Mileage expenses, Garry Johnson, Tree Safety Course

£1,131.08 Game & Company, Parish Insurance

9. Parish council monthly children's playground inspection

Action: BB to undertake and report any significant issues, if found.

10. Came & Company Local Council Insurance Review - Renewal Invitation

The PC reviewed the policy schedule and agreed the level of cover was adequate, and payment approved. The Council's long-term agreement (LTA) is due to expire on the 31st October 2018.

Action: Clerk to enquire whether the current monthly inspection of the children's playground would be sufficient to meet the conditions within the agreement.

11. Local Highways application (LHI) – Safety audit and design study for A603 junction, joint bid with Eversden PC

Steve Dinsdale, Eversden Parish Council would present an application, for a joint bid for a safety audit, by engineers and consultants, as first steps to see what can be done, to make improvements to the Wheatsheaf/ A603 junction. The PC agreed support in taking the bid forward.

12. To consider the possibility of cycle path/ footpath between Harlton and Haslingfield

The chairman reported he had received an enquiry from a resident asking whether the Parish Council would consider a public meeting to discuss and push for Harlton to be included in the local plans for cycle links. Members acknowledged that there is a need for safer and improved links between villages, and agreed to investigate whether Harlton could be included in the Greater Cambridge Partnership, Greenways project. It was noted that there are uncertainties around funding and timescales, the council noted that a village meeting would be essential, to discuss possibilities, for taking a project forward, once more information is known.

Action: Cllr Doug Cattermole, agreed to make initial enquiries Clerk to follow up with him.

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13. Reports and consideration for ongoing business including:-

Village Hall Trustee Liaison – The council were grateful to receive a grant towards cost of Village hall door refurbishment. The clerk will send an acknowledgement letter of thanks on behalf of the PC

Management of the Clunch pit - Garry Johnson reported on an excellent tree safety course run by Huntingdon District Council. He will collate the information and incorporate these into a risk assessment for the parish.

Quotations for repair/ maintenance of rotten window sills for the village hall.

Meads of Fowlmere have expressed an interest in quoting for the work. The Clerk had chased them for this, but not received to date. **Action:** Clerk to follow this up again.

14. To consider correspondence received – circulated and noted

19/09/2017 Came & Company, Local Council Insurance - Renewal Invitation
18/09/2017 SCDC, Planning Policy – Monthly update
11/09/2017 PKF Littlejohn LLP completion of external audit and certified Annual Return
15/09/2017 CCC, Cambridgeshire Highways Depot Open day
15/09/2017 Connections Bus Project, AGM Invite
08/09/2017 CCC, Briefing - Funding for Cambridgeshire
31/08/2017 SCDC Copy withdrawal letter for S/2882/16 - Field Corner, Washpit Lane
26/08/2017 CCC Lina Joseph Flood Group - Parishes

15. Matters for consideration at the next meeting

Usual business, and Emergency plan

16. Incidents and observations relating to the village

17. To approve date and time of next meeting.

Clerk to look at bringing the date forward to 24th October

Signed..... **Date**.....