

**Minutes of the meeting of Harlton Parish Council held on Tuesday 16 January 2018
in the village hall at 7.30pm**

Councillors Present:

Chairman Cllr Ben Banks (BB)

Vice Chair Cllr Benson (RB)

Cllr Chris Coleridge (CC)

Cllr Isabel Robinson (IB)

Clerk Kim Quince

In attendance: District Councillor Doug Cattermole

1. Apologies for absences

Apologies received from Cllr Johnson and County Cllr Lina Joseph

2. To receive Members' declaration of interest and dispensations

Cllr Banks declared a non-disclosable pecuniary interest in item 5 of the agenda

3. Public Participation – open forum session of 10 minutes for members of the Public to speak on matters that concern the Parish

No members of the public were present

4. To approve and sign the minutes of the Parish Council meeting held on 21 November.

The minutes were approved and signed as a correct record. The minutes of 26 September were also signed as a correct record.

5. Planning:

S/4228/17/PN Prior Agricultural notification, erection of single storey extension, Land at Corner of Long Brook, Washpit Lane

A planning meeting was held on 19 December (BB was not present). A parish recommendation was made to object to the proposal; comments given were concern impact on the landscape; the capacity for heavy traffic to the site, which will further compound the established problems of road surface wear and the high drop-off at the unsupported edges, which makes it challenging for smaller vehicles trying to pass.

6. To receive Clerk's report and updates on business actions

The clerk reported implementing or extending speed limits involves a statutory public consultation process by CCC Highways Authority and that the cost of the whole process, including work on site (lines & signs), would be approximately £2,500 - £3,000. The consensus of the parish council was the high costs involved did not warrant extending the current 30mph speed limit at this time. Letter of thanks had been received from John Helming thanking the parish council for the grant of £300 in lieu of grass cutting costs for the Glebe.

7. To receive report from District Councillors and County Councillor

Apologies given from County Cllr Lina Joseph. District Councillor Doug Cattermole gave a verbal update on SCDC activities. It was noted there had been issues with recycling over the December period; residents can request an additional blue bin (charges were made for an additional green bin). The cycle path suggestions (Harlton to Haslingfield and Wimpole to Cambridge) had been passed onto the Greenways team for consideration.

8. Finance:

Budget and Precept Requirement 2018

The budget proposal and anticipated expenditure had been circulated to members. It was noted significant funds were needed to undertake the village hall repairs, however the council's general reserves were reasonably healthy. It was agreed to keep the precept 2018/19 at £8,500.

Connections bus grant 2018

It was noted that attendance numbers overall were increasing. Children from Harlton were using the youth club service, overall members felt it provided a valuable amenity for the area, approving a £1,000 grant for 2018 to Haslingfield Parish Council (payable in October), towards overall costs. **Action: Clerk**

Invoices and order of payments for approval:

Cheque No. 100621, £300 Harlton Parochial Church Council (awarding grant approved lieu of grass cutting costs for the Glebe) - payment approved.

9. Parish council monthly children's playground inspection

The December inspection had not been done. Cllr Richard Benson will undertake as a priority and report any findings. It was agreed to enquire if anyone in the village, who regularly visits the site, could undertake the duty. The parish council would support any competency training needed. **Action: RB**

10. Preparing for the General Data Protection Regulations (GDPR), 25 May 2018

The clerk had attended a SLCC branch meeting in December which had given a presentation on preparing for GDPR. Noted that this involved putting in place procedures to ensure compliant with new transparency and individual rights provision around consent, duration and expiry of data. It may also involve parish councils appointing a data controller (DPO). It was agreed to await further directive from NALC / CAPALC

11. Defibrillator for the village

It was acknowledged it would be beneficial to have a defibrillator sited outside the Hare and Hounds public house. Doug Cattermole advised community chest grants were not available. However there are charitable funding options available to purchase. Agreed Cllr Benson will speak with the pub tenant about fund raising and taking this forward. **Action: RB**

12. Speedwatch signs for the village

Speed watch operating signs are available to purchase from CCC at the cost of £88 + vat. Noted these may help raise awareness and help reduce speeding in the village. The parish council were willing to purchase, if the speedwatch team are keen to see these in place. **Action: Clerk to seek views**

13. Reports and consideration for ongoing business including:-

Village Hall Trustee Liaison – Cllr Benson had forwarded a copy of the VHT minutes from the December meeting to the clerk. Noted that the trustees were replacing the hallway and meeting room carpet. They had been in touch with a contractor to investigate a leak in the kitchen ceiling. The trustees had agreed a grant (50% of costs) towards the village hall window repairs.

Management of the Clunch pit

Held over pending report form Cllr Johnson.

The clerk had forwarded the relevant documents about the survey and tree works

Quotations for repair/ maintenance of the Village Hall window

Review of quotations held over.

The clerk was asked to forward hard copies of the quotations to Cllr Johnson

14. To consider correspondence received – circulated

10/01/2018 CCC, Cambridgeshire Matters Newsletter January 2018

09/01/2018 CAPALC, General Data Protection Regulations

09/01/2018 SCDC, Parish Council Elections 2018

05/01/2018 SCDC South Cambridgeshire Local Plan Modifications: Consultation

04/01/2018 SCDC Planning Policy Monthly Update January 2018

15. Incidents and observations relating to the village – Noted there were blocked drains outside 63 High Street, Harlton and that there were still problems further along the High Street ongoing since the street lightening upgrade in the village. Doug cattermole advised there may be a pot of funds from Balfour Beatty to rectify issues relating to that time. **Action BB will raise a report with the CCC Highways.**

16. Matters for consideration at the next meeting

17. Meeting Dates 2018 – clerk to circulate dates.

Meeting finished at 8.45 pm

Signed..... Date.....