

Minutes of the meeting of Harlton Parish Council held on Thursday 14 June 2018 in the Village hall, Coach Drive at 7.30pm

Councillors Present: Chairman Cllr Ben Banks (BB), Vice Chair Cllr Chris Coleridge (CC), Cllr Garry Johnson (GJ), Cllr Isabel Robinson (IB), Cllr Richard Cottam (RC); Clerk Kim Quince. In Attendance: District Councillor Philip Allen

1. Apologies for absences - County Councillor Lina Joseph

2. To receive Members' declaration of interest and dispensations

None declared. All Members of Interest forms had now been received – see also item 5.

3. To approve and sign the minutes of the Annual Parish Council meeting held on 15 May 2018

The minutes were approved and duly signed as a correct record by the Chairman

4. Public Participation –no members of the public were present

5. Parish Councillor Vacancy: resolution to fill the vacant seat by the co-option

Richard Cottam was co-opted as councillor. Proposed by BB, seconded by IR. Declaration of Office and Interest forms were completed.

6. To receive report from Cambridgeshire County and District Councillors.

County Council and District monthly reports had been circulated and will be posted on the parish council page of the website. Cllr Philip Allen reported CCC grants currently administered by CCC were under review.

7. To receive Clerk's report and updates on business actions

Parish report /recommendations following planning meeting held on 24 May
S/1085/18/FL Proposed extension to existing grain store Washpit Lane: object with comments. Additional tree screening is not shown on the plans. There is concern for the impact of a large building on the green belt landscape and with noise generated from increased farming activities, and with HGV traffic using a narrow farm lane. **S/1603/18/FL** 43 High Street, – converting existing garage into habitable accommodation with a single storey extension: no recommendation
S/1603/18/FL and S/1633/18/LB 12 Haslingfield Road: proposed detached garage and conversion of existing integral garage into games room: no recommendation

8. Annual Governance and Accountability Return (AGAR) 2017/18 and internal audit:-

The internal audit report 2017/18 has been concluded satisfactory.

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The Annual Governance Statement was agreed and approved by the parish council for the year ended 31 March 2018. The Accounting Statements 2017/18 were presented and approved by council; the certificate of exemption form was completed, certifying the council exempt from a limited assurance review by the external auditors. A notice of Exercise of Public Rights will be published on the village notice board and website, together with AGAR documents as required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities. **Action: Clerk**

The bank statements and bank reconciliation were presented. Chairman (BB) It was agreed to investigate the current position for online banking.

The following invoices and order of payments were approved:

K. Quince - salary standing order payment; Playsafety Ltd - £79.80

RGS Arboricultural Consultants £315

9. RoSPA annual playground inspection report and parish council review of the playground facility

The RoSPA safety inspection had been undertaken by Playsafety Ltd. Risk levels overall were low. Remedial tasks identified to remove moss, weeds and grass on the general surface area will be addressed. BB agreed to fit bushes to the shackles / replace incorrect fixtures at the top of chain on the 2 seat Bay swing. The council recognise that the playground is starting to look tired. However, it's felt that it would be extremely costly to replace the surface area, and not necessarily money best spent, if further along the equipment needs updating. It was agreed to look at what grant funding is available and consider options then. **Action: BB /Clerk**

10. To consider support for research into villagers' opinion on the viability of a pathway/ cycle lane between Harlton and Haslingfield

The council were in support for villagers taking forward investigations into the viability of a cycle path, and will suggest they contribute to Greater Cambridge Partnership Greenways consultation on the two proposed cycle and walking routes linking Cambridge to local villages, the Barton and Haslingfield. **Action: BB**

11. Reports and consideration for ongoing business including: -

- Village Hall Trustee Liaison: **Action: IR** will follow up to find out the next VHT meeting dates. GJ reported the contractors are close to completion of the window and ceiling repairs.
- Management of the Clunch pit – no matters to report
- Glebe tree maintenance – **Action: GJ** is taking a closer look at the Glebe survey report. It was agreed he would ask RGS to provide a quote to cut back ivy and remove the moribund tree.
- It was also noted that the Cherry Tree on the small area of grass/ verge in the High Street (close to the telephone box) was the responsibility of the PC

12. To consider correspondence received – circulated and noted.

15/05/2018 Cambridgeshire and Peterborough Minerals and Waste Local Plan, Preliminary Draft Consultation - 16 May 2018 to 26 June 2018

16/05/2018 CCC Consultation: Application for a Definitive Map Modification Order to record a Public Footpath in the Parish of Harlton. The

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Parish Council acknowledged that the footpath was in existence and shown on maps of the village.

16/05/2018 CCC Highways, TTRO application, Eversden Road 9/10 July. Notice placed in Church and Village magazine.

18/05/2018 County Councillor, Lina Joseph May report - circulated

25/05/2018 SCDC Parish e-bulletin - circulated

04/06/2018 SCDC Planning Policy Monthly June update - circulated

13. Incidents and observations relating to the village – none were reported.

14. Matters for consideration at the next meeting – ongoing business/ actions

15. Next Meeting Date – Thursday 19th July

Meeting finished at 9.15 pm

Signed..... Date.....