

Minutes of the meeting of Harlton Parish Council held on Thursday 19 July 2018 in the Village hall, Coach Drive at 7.30pm

Councillors Present: Chairman Cllr Ben Banks (BB), Vice Chair Cllr Chris Coleridge (CC), Cllr Garry Johnson (GJ), Cllr Isabel Robinson (IB), Cllr Richard Cottam (RC); Clerk Kim Quince. In Attendance: District Councillor: Ian Sollom

1. Apologies for absences – Apologies from Lina Joseph

2. To receive Members' declaration of interest and dispensations
None declared.

3. To approve and sign the minutes of the Annual Parish Council meeting held on 14 June 2018

The minutes were approved and duly signed as a correct record by the Chairman

4. Public Participation –no members of the public were present

5. To receive report from Cambridgeshire County and District Councillors.
Written reports for the month of July had been received and will be posted on the parish council page of the village website. Cllr Ian Sollam was in attendance for the full meeting and gave a verbal update. The PC asked a question about what was happening with the Whippet No 75 bus. It was understood that the service would continue.

6. To receive Clerk's report and updates on business actions – the exemption certificate had been returned to the external auditor and the Year End accounting documents had been published on the website as required, together with the notice for the Exercise of Public Rights.

The following SCDC planning decisions were noted:

S/1632/18/FL 43 High Street, converting existing garage into habitable accommodation with a single storey - refused.

The following applications had been approved:

S/1085/18/FL Land at the Corner of Long Brook, Washpit Lane – full planning permission for extension to existing grain store.

S/1603/18/FL- 12 Haslingfield Road, proposed detached garage and conversion of existing integral garage into games room

S/1201/18/FL - 19 Haslingfield Road, first floor extension

S/1292/18/RM - 26 Haslingfield Road, Harlton, reserved matters for appearance, landscaping layout

S/1410/18/FL – 83 High Street, Harlton, erection of new dwelling

A decision has not yet been met on 36 Eversden Road.

The clerk advised suitable portable goal posts were available online from Net World Sports UK at the cost of £45.99 each, similar to those previously supplied. It was agreed for the clerk go ahead and purchase a set for the Glebe

ACTION: Clerk to circulate the goal posts link to everyone to confirm the specification before proceeding.

7. Finance: – the bank statements and bank reconciliation were presented and the following invoices and BAC's payments were approved: -
£100 Jenny Reavell - Internal audit fee 2017/18, and £100 for 2016/17 costs not yet paid (previously approved in last financial year, but the cheque had not been

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presented within the 6 month timeframe); DK Marketing £118.78 - Web Hosting fee 2018

The Chair reported that Barclays had suspended the telephone banking option because of inactivity and that this was now reinstated. The standing order payment for the clerk had been changed as from 26 June to reflect the pay award and working hours as agreed. Online banking required an authentication banking card and needed any two of the signatories on the account to process and authorise the transaction: It was agreed all three signatories on the account would take photographic ID into the bank so the authentication/ online banking can be put in place. The clerk will forward invoice and account details for the BACs transactions to the Chair. **ACTION: Clerk BB, CC, GR**

8. Reports and consideration for ongoing business including:-

- Village Hall Trustee Liaison – update on Village Hall repairs. Isabel Robinson reported she had attended her first VHT meeting. The village hall window and ceiling repairs were underway and making good progress. The VHT were going to repaint the hallway. **ACTION: IR** to forward the minutes to the clerk
- Management of the Clunch pit – no matters to report
- Glebe tree maintenance work – ongoing. The Cherry tree in the High Street will be included in the 2019 survey report of the Clunch pit.
- Children’s playground – Ben Banks and Garry Johnson had carried out the monthly inspection. Isabelle Robinson would complete the surface clean over the summer. It was noted that the fence needed a coat of timber preservative and agreed to seek interest from volunteers in the village. **ACTION: ALL**

9. To consider correspondence received:-Circulated

05/07/2018 Cambridgeshire University Orienteering Club –
 The parish council agreed to the request for permission to carry out an orienteering training event at Harlton Clunch Pit on 13th February 2019, but ask that they are mindful of parking cars considerably in the area around the entrance.
 09/07/2018 LHI Funding 2019/20
 10/07/2018 SCDC Planning Policy Monthly (July) update

10. Incidents and observations relating to the village

Fiona Davies was stepping down from leading on the village fete as from next year. The parish council expressed thanks and acknowledged her commitment and efforts over the past ten years in making the event such a success for the community. **Action:** Clerk to send a letter of thanks on behalf of the PC with a note in Church & Village.

11. Matters for consideration at the next meeting – ongoing business

12. Date of the next meeting – Tuesday 25 September.

Meeting finished at 8.45pm

Signed..... Date.....