

**Minutes of the meeting of Harlton Parish Council held on Tuesday 15 January 2019 in the Village hall, Coach Drive at 7.30pm**

Councillors Present: Chairman Cllr Ben Banks (BB), Vice Chair Cllr Chris Coleridge (CC), Cllr Garry Johnson (GJ), Cllr Isabel Robinson (IR), Cllr Richard Cottam (RC); Clerk Kim Quince. In attendance Cllr Philip Allen

**UNCONFIRMED MINUTES FOR APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

**1. Apologies for absences**

Cllr Chris Coleridge and Cllr Philip Allen advised they would arrive after the start of the meeting.

**2. To receive Members' declaration of interest and dispensations**

Chairman declared a Non-pecuniary interest in Item 7, land owned by a family member.

**3. To approve and sign the minutes of the Parish Council meeting on 27 November 2018**

The minutes were approved and duly signed as a correct record by the Chair.

**4. Public Participation** – no members of the public were present

**5. Cambridgeshire County and District Councillor reports** – written reports circulated  
Cllr Philp Allen was in attendance

**6. Clerk's report and updates on business actions of the previous meeting**

**S/3367/18/FL** Burnt Farm, High Street, change of use of barns to form residential units. Full planning granted by South Cambs (SCDC)

**S/1283/18/FL** 36 High Street, two storey side and rear extensions, approved SCDC

The Highways team at Cambridge County Council (CCC) advised that the speed watch signs must be located on the primary speed limit notices (20, 30,40mph), where the speedwatch group are operating.

A cost estimate of £284.69 to install three speed watch signs in Harlton was approved by the Parish Council. **Action: Clerk**

The clerk had posted the updated response form to Barclays with the current signatory authorisations. Members were asked to go into the local branch again, to get the ID verification approved to enable the online banking authority. **Action: CC, GJ**

**7. Planning: S/4752/18/PN Prior notification of agricultural or forestry development -**

Excavation/waste materials, Manor Farm Washpit Lane

The plans and documents were reviewed. The Parish Council agreed no comments/ no response.

**8. Finance:-** banks statements and a bank reconciliation were presented.

**Budget report** – it was agreed to include contingencies for any remedial safety tree works in the Clunch pit (N.B 3 year inspection due), and costs to purchase a defibrillator for the village, in the anticipated expenditure for 2019.

**Precept requirement 2019** – given general reserves were healthy, the parish council agreed to maintain the precept at £8,500.

**Invoices and order of payments for approval:** the following payments were approved  
£259.60 K.Quince

£11.00 HMRC – PAYE December

9. **Reports and consideration for ongoing business including:-**

- **Village Hall Trustee Liaison** – no matters to report
- **Management of the Clunch pit** – noted the annual tree safety inspection was coming up. Cllr Garry Robinson will seek estimates from Arboricultural consultants/ professional tree surgeons to undertake the survey. This will also include an inspection of the trees on the Glebe and the Cherry Tree on the small area of grass verge in the High Street (close to the telephone box)
- **Monthly Children’s playground inspection** – Cllr Ben Banks reported the area had been checked and all was satisfactory.

**Defibrillator for the village.** Cllr Ben Banks reported the landlord of the Hare and Hounds was content to have the defibrillator on the outside wall of the pub. The Chair had made initial enquiries with the British Heart Foundation. The clerk had also obtained recommendations from other parishes and had passed these on the Chair, who would look further at the various options/costs. It was agreed that the Chairman should inform the Community Interest Group (CIG) of plans.

**Action: BB**

10. **To consider correspondence received and circulated**

11/12/2018 CAPALC – AGM Members Letter

19/12/2018 Heidi Allen MP Newsletter

21/12/2018 Consultation - Greater Cambridge Draft Housing Strategy

01/01/2019 CCC online survey on County Council business planning

03/01/2019 Lina Joseph, County Councillor Report

11. **Incidents and observations relating to the village**

It was noted that residents were concerned by the increasing number of regular bonfires in the village. The issue of vehicles parking on pavements had been raised again with the parish council.

Steve Edmondson, in Haslingfield has offered to put up bus signs and timetables in Harlton, to replace those removed at the time of the bus operator change (from Whippet Coaches to A2B Bus and Coaches).

12. **Meeting dates 2019** – agreed. Clerk to book meeting room and send confirmation to members and post on the village website.

Meeting closed 8.45pm

**Signed.....Date.....**