

HARLTON PARISH COUNCIL

Minutes of the meeting of Harlton Parish Council held on Tuesday 26 November 2019 in the Village hall, Coach Drive at 7.30pm

Councillors Present:

Cllr Ben Banks (BB) - Chair
 Cllr Richard Cottam (RC)
 Cllr Garry Johnson (GJ)
 Clerk: Kim Quince

1.	<p>Apologies for absences Apologies from Cllrs Chris Coleridge and Isabel Robinson and District Cllr Philip Allen</p>	
2.	<p>To receive Members' declaration of interest and dispensations None received.</p>	
3.	<p>To approve and sign the minutes of the Parish Council meeting on 20 October 2019 The minutes were approved as a correct record and signed by the Chair.</p>	
4.	<p>Public Participation No members of the public were present</p>	
5.	<p>Cambridgeshire County and District Councillor reports – written reports received. Philip Allen had provided an abbreviated report this month due to the election period. These will be posted on the village website.</p>	
6.	<p>To receive reports and updates on business actions of the previous meeting GDPR Privacy Notice – draft in process. A letter setting out plans and fees for 2020 Connections Bus sessions had been received from the project team. It is understood Haslingfield Parish Council will discuss proposals at their next meeting in December.</p>	Clerk
7.	<p>Finance:-</p> <p>7.1 Bank Statements/Reconciliation – circulated and noted. A bank transfer of £628.12 has been made to Zurich Municipal, authorized by signatories Ben Banks and Garry Johnson. This was to replace the cheque payment (the cheque has been cancelled by the chair). A bank transfer of £100 has been made to Jenny Reavell, in settlement of internal audit fees 2018/19</p> <p>7.2 To review five quotations for the provision of electric energy supply Quotations to supply the energy to the three parish owned street lights from December 2019 were discussed. Opus, SSE and Enon were all fairly competitive of each other. It was agreed to accept SSE Energy Supply Ltd for 12 month fixed price of £ £189.98, in that the documentation and costs were clearly laid out. Clerk to sign and return paperwork.</p> <p>7.3 To consider grant request from Haslingfield PTFA in support of Haslingfield Primary School playground. The parish council had received a request from Lina Nieto, on behalf of Haslingfield PTFA, for a grant of £1,000. The Parish Council agreed in principal to a grant of £500 for the playground. It was felt this was for a good cause, however more detail about the project would be required in consideration of any larger grants.</p> <p>7.4 To resolve to approve order of payments: payments noted and approved.</p> <ul style="list-style-type: none"> • Salaries (standing order) • £43.50 Lon Spencer, fence paint 	Clerk

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8.	<p>To review and discuss guttering, downpipe and roof repairs on the village hall. A reminder letter had been sent asking for repairs to the damage incurred during site excavation works on the Burnt Farm development to be undertaken. Awaiting response. The chair will follow up if no action is forthcoming. The PC agreed to organize the repairs done themselves if necessary.</p>	BB
9.	<p>Reports for ongoing business and projects:-</p> <p>Village Hall Trustee Liaison – Offord & Camp had submitted a quote to the Parish Council for proposed exterior decoration on the Village hall (and meeting room). A further two quotations will be required for consideration. Isabel Robinson will seek an update from the Village Hall Trustees who were arranging quotes on behalf of the PC. The Clerk will follow this up.</p> <p>Management of the Clunch pit and Village Trees inspections Garry Robinson had reviewed the three proposals to remove the moribund tree on the Glebe (forwarded from Harlton PCC). Unfortunately there was insufficient detail for the council to make a decision. It was agreed to ask the contractors to readdress the quotations to provide a clear proposal outlining the work with costs to cut down the tree, leaving the wood on site in reasonable sizes.</p> <p>Monthly children’s playground inspection. There were no concerns reported. Thanks were expressed to Lon Spencer for painting the playground fence.</p> <p>Road safety improvements for Harlton /Eversden A603 Wheatsheaf junction Following a request to Lina Nieto to provide an update on the current status, Highways officers have advised a Local Highways initiative (LHI) application as a way forward in the short term. However, it was understood from previous dialogues last year that CCC Highways team were going to initially draft and suggest a suitable design scheme for consideration. Harlton Parish had agreed to support any proposals put forward by Eversden Parish Council. The Chair will follow up with Steve Dinsdale, Eversden PC to discuss.</p>	<p>IR Clerk</p> <p>GJ</p> <p>BB</p>
10.	<p>To consider correspondence received: circulated and noted. 01/11/2019 County Councillor Report - Hardwick Division, Lina Nieto 05/11/2019 Greater Cambridge Shared Planning Monthly Policy Update 11/11/2019 CALPALC, change of address 11/11/2019 Farewell Letter, Heidi Allen 14/11/2019 CBP Letter Youth Provision 2020/21 18/11/2019 CCC Cambridgeshire Matters Newsletter 18/11/2019 Minerals and Waste Local Plan: Consultation, 15/11/19-09/01/2020 18/11/2019 SCDC letter Rough sleeping estimate</p>	
11.	<p>Observations relating to the village and any matters for consideration at the next meeting. No matters reported.</p>	
12.	<p>To approve date and time of next meeting: Tuesday 14 January 2020. The clerk will timetable and circulate meeting dates 2020</p>	Clerk

Meeting closed 9 pm

Signed.....Date.....