Minutes of the meeting of Harlton Parish Council held on Tuesday 10 March 2020 in the Village hall, Coach Drive at 7.30pm

## **Councillors Present:**

Cllr Ben Banks (BB) – Chair, Cllr Richard Cottam (RC), Cllr Garry Johnson (GJ), Cllr Isabel Robinson (IR). Clerk: Kim Quince

1.	<b>Apologies for absences</b> – Received from Parish Councillor Chris Coleridge.		
	District Councillor Philip Allen and County Councillor Lina Nieto.		
2.	To receive Members' declaration of interest and dispensations		
	There were no declarations.		
3.			
	January 2020		
	The minutes were approved as a correct record and signed by the Chair.		
4.	<b>Public Participation</b> - No members of the public were present.		
<b>5.</b>	<b>Cambridgeshire County and District Councillor reports</b> – The written reports		
	are posted on the Village website. There were several parish meetings on the		
	same night as the Harlton and both councillors had advised they would call in		
	time permitting.		
6.	To receive reports and updates on business actions of the previous meeting		
	The PC has been advised by South Cambs District Council that the Certificate for		
	Lawful Development application for Manor Farm relates solely to use		
	(operating) rather than planning development. They confirmed receipt and		
	consideration of the Parish Council letter expressing concerns in response to the		
	parish consultation. The officer is drafting a recommendation. A decision is yet		
	to be made on the application.		
	Further to comments raised to the Parish Council regarding the Three Free Trees'		
	voucher scheme offered by South Cambs, the council reviewed possible locations		
	to plant the trees on parish council land. However, it was agreed the only viable		
	option, Clunch pit was not a suitable area for the saplings to thrive because of the		
	canopy of the trees.		
	Haslingfield PTFA had been advised to submit a grant funding proposal to the		
	parish council.		
7.	Finance:-		
	7.1 Bank Statements/Reconciliation – circulated		
	7.2 Grant request from Haslingfield Little Owls – A grant payment of £300 was		
	approved by the Parish Council (PC) allocated 2019/20. A further grant of £300		
	has been approved in the budget 2020/21 in support of fund raising towards		
	running costs of the pre-school. The council would welcome a report on activities		
	at the Village meeting in April.		
	7.3 To resolve to approve order of payments: the following payments were		
	approved.		
	HMRC (PAYE payment), £22.80 CCC Street Lighting energy (poid in Japanery), £147.80		
	• CCC, Street Lighting energy (paid in January), £147.89	Clerk	
	• CAPLAC affiliation fee 2020/21, £199.53 ( to be paid in April)	O.C.IN	
	• Little Owls, £300 grant award 2019/20		
	• Richardson Tree Surgery Ltd, £420 (inc vat). BB and GJ will arrange an		
	online payment via BACs transfer.	BB, GJ	
		22,00	

8.	Reports for ongoing business and projects:-	
••	Village Hall Trustee Liaison - To date only two quotations have been received	
	for the external painting decoration on the village hall. If a third quote is not	
	forthcoming in the very near future, the parish council agreed to accept the	
	lowest of the quotations. The Village Hall Trustees should be advised to proceed	
	on this basis and make arrangements with the contractor to carry out the work at	IR/Clerk
		IIV/CICIK
	a mutually suitable time. The Annual General Meeting of the Village Hall	
	trustees is Wednesday 18 March.	
	Management of the Clunch pit and trees in the village. The appointed	
	contractor had felled the tree on the Glebe. It was noted that almost all of the	
	branches and smaller logs left on site had been cleared by the village.	
	The Parish Council will monitor reported safety concerns with dirt bikes racing	
	in the Clunch pit	
	The Parish Council has received a request to fell a large Sycamore tree on the	
	border between Rod's Walk and an adjacent property. The council were content	
	for the work to be done, however the footpath leading up to the Clunch pit is not	
	owned by the Parish Council. This is Cambridgeshire County Council Highways	
	land.	
	Monthly children's playground inspection. No concerns were reported. It was	
	noted that the Annual ROSPA playground inspection would take place in April.	
	Road safety improvements for Harlton /Eversden A603 Wheatsheaf	
	<b>junction.</b> Cllr Nieto has invited her 12 parishes to a meeting (venue tbc) on 24	
	March with a Highways Officer to discuss Local Highways Improvement bids	
	with an opportunity for questions. The Chair will liaise with Steve Dinsdale,	BB
	Eversden Parish Council to find out what support might be needed from Harlton	
	Parish Council for any recommendations/LHI application relating to possible	
	road safety improvements at the junction.	
9.	Annual Village Meeting arrangements for Tuesday 28 April	
	It was agreed to offer refreshments (complimentary glass of wine and nibbles)	
	again this year. The clerk will purchase and submit a receipt for reimbursement,	Clerk
	including sending invitations to local community groups to report on activities.	
	The Chair will give a Parish Council update.	BB
10.	2020-01-13 SCDC, S/4446/19/LD, Lords Bridge Farm, Cambridge Road,	
	Cetrtificate of lawful development certificate for the existing use of mixed general	
	storage and HGV vehicle operating centre. The application was approved by	
	SCDC on the 12 February.	
	2020/02/05 Greater Cambridge Planning Policy Monthly Update	
	2020/02/09 County Councillor report, Lina Nieto (January)	
	2020/02/11 SCDC, S/1465/19/FL Lordsbridge Farm, Cambridge Road -	
	Erection of replacement dwelling, planning application amended.	
	2020/02/12 East West Rail Company Community events. A series of events	
	will be held locally - Comberton Village Hall 28 March, Cambridge Webb	
	Library 30 March and Barrington Village Hall 31 March. Details can be found on	
	the website: eastwestrail.co.uk	
	2020/02/12 ROSPA Play Safety Ltd, Play area inspection notification (April)	
	2020/02/12 CCC Local Projects, 2021/22 Local Highway Improvement (LHI)	
	<b>Applications.</b> Noted that changes are being proposed to bring forward scheme	
	dates by two months to allow for delivery of projects, opening on 1 April 2020 and	
	and the second of the second o	

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	closing for applications 31 May 2020. A decision will be made by Highway and				
	Infrastructure Committee in March				
	2020/02/25 CCC, Consultation- Review County Planning Minerals, Waste				
	Enforcement. 2020/02/27 CAPALC Affiliation Fee - 2020/2021				
	2020/02/27 SCDC Planning delegation update February 2020				
	A report on changes to the constitution as to how planning applications are				
	referred to the Planning Committee will be made to SCDC Full Council on the 2				
	April.				
11.	Observations relating to the village and any matters for consideration at the				
	<b>next meeting.</b> There had been a report of a house break-in in the village. The				
	Street light in Coach Drive was permanently on. The Parish Council will report				
	the fault to South Cambs. One of the brick pillars to the entrance of the Coach				
	Drive has been damaged by a haulage lorry. Harlton Parochial Church Council				
	will liaise with the haulage company, who have acknowledged liability, to get the				
	pillar rebuilt.				
12.	To approve the next meeting dates				
	Tuesday 28 April – Annual Village Meeting				
	Tuesday 19 May – Annual Parish Council Meeting				

Meeting closed 9.00 pm

Signed	Date
Signeu	Date