

Minutes of the meeting of Harlton Parish Council held on Tuesday 15 September 2020, at 7.30pm

Attendees: Parish Cllrs Ben Banks (Chair); Chris Coleridge (Vice-Chair); Richard Cottam; Garry Johnson; Isabel Robinson; District Councillor Philip Allen (online); County Councillor Lina Nieto; Parish Clerk - Kim Quince

MINUTES FOR APPROVAL AT NEXT PARISH COUNCIL MEETING

20-21/038 CHAIRMAN'S WELCOME

20-21/039 APOLOGIES FOR ABSENCE – None received

20-21/040 COUNCILLORS' DECLARATIONS OF INTEREST

To receive declarations of interest from Councillors pertaining to items on the agenda – none received. Dispensations had been agreed (20-21/019 July minutes) for participation in discussions relating to item 20-21/043 below (EWR)

20-21/041 PUBLIC PARTICIPATION (10 Minutes)

- Open Forum to provide an opportunity for members of the public to raise questions for consideration - there was no public participation

20-21/042 APPROVAL OF MINUTES

- a) It was agreed that the minutes of the Full Council Meeting held on 14 July and 21 July 2020 be approved and signed as a correct record.

20-21/043 EAST WEST RAIL – OXFORD TO CAMBRIDGE PROJECT/ CAMBRIDGE APPROACHES LIAISON

Isabel and Ben reported from Cambridge Approaches (CA) meetings – CA a recently formed action group whose aims are to look at the area of East West Rail (EWR) preferred route Option E and liaise with local parish councils, communities and EWR to ensure the best route is chosen for the area as a whole. Next step is for the parish council to work with CA to consider alternative corridor options/route alignments together with mitigating factors and vote in order of preference. These will be discussed at the next CA meeting. There will be three public webinars from CA before presenting to EWR. It was agreed for the parish council would make a £100 financial contribution to CA towards printing expenses.

ACTION: IR/ ALL Isabel will review the options and impact assessments (looking at proximity to property, noise, air pollution, visual impact, ecological impact, archaeological, impact, roads and footpaths crossed) and complete the voting form. She will circulate to members for comments/ agreement before submitting to CA. Information to highlight EWR / CA with links and parish council involvement /contacts will be placed on the village website, and circulated via John Hooper's.

ACCESS LICENCE FOR SURVEYS

The council has received a letter (12 September) from EWR Co asking for agreement undertake environmental surveys on parish land (Clunch pit and the Village Hall)between 1 May 2020 – 31 January 2021. These were non-intrusive surveys. The PC agreed to grant permission. Clerk to sign the Access Licence on behalf of the PC

20-21/044 COUNTY COUNCILLOR REPORT

20-21/045 DISTRICT COUNCILLOR REPORT

Written reports were circulated and will be posted on the village website.

20-21/046 FINANCE The following payments were approved:-

RGS – Tree Survey £690 (paid in August), K. Quince Salary, Jenny Reavell Internal Audit fee £100, Cambridge Approaches Action Group Contribution towards printing expenses, £100

The parish insurance Long Term Agreement (LTA) Policy renewal with Zurich is due for payment

1 November. The premium is £ 635.96. Chris Coleridge will review the Zurich renewal documents to check for any significant policy changes/ and or meets PC needs before payment is made. **ACTION: CC**

20-21/047 MONTHLY PLAYGROUND INSPECTION – held over until October meeting. **ACTION: BB** to tighten playground bolt.

20-21/048 REPORTS ON ONGOING BUSINESS

- a) Village Hall Trustee Liaison. Isabel Robinson had attended the VHT meeting on 18 August. The minutes had been forwarded to the clerk. The village hall is open for bookings from September. The hall is a COVID secure venue and adheres to current government guidelines. Risk assessments are in place (a copy had been sent to the clerk).
- b) Management of Clunch Pit. The tree survey has been carried out by RGS. Some remedial works are required. The tree in the High Street is decayed and will need to be removed, but no immediate action is necessary for any of the works. **ACTION: GJ** will prepare a schedule to enable quotations to be sought.

20-21/049 TO CONSIDER CORRESPONDENCE RECEIVED – circulated

- 2020/09/03 County Council monthly report
- 2020/09/07 Zurich Parish Insurance renewal
- 2020/09/07 75 Bus new bus timetable
- 2020/06/08 Road Closure/ Street Works 1 – 31 October, Cambridge Road/ A603

20-21-050 INCIDENTS AND OBSERVATIONS RELATING TO THE VILLAGE

It was noted there is Hornet nest in Mares Way – this is not on PC owned land. There had also been flooding in the village during the recent heavy rains.

20-21/051 MATTERS FOR CONSIDERATION AT THE NEXT MEETING

Annual Risk Assessments/ Risk Management & Data policy, Councillor Roles and Responsibilities

Next full Parish Council meeting Tuesday 20 October 2020

Meeting closed 9.30pm

Signed

Chairman.....