

HARLTON PARISH COUNCIL

Notice Meeting: Full Council

Date: Tuesday 14 June 2022 at 7.30 pm

Harlton Village Hall, Coach Drive, Harlton CB23 1EN

To All Members of the Council

You are hereby summoned to attend the Meeting of Harlton Parish Council for the purpose of transacting the business as set out below

The Meeting is open to members of the Public and Press



Kim Quince - Parish Clerk, 06 June 2022

AGENDA

22-23/1 Apologies for Absence

22-23/2 Councillors' Declarations of Interest

- To receive updated Members Interest Forms.
- To receive declarations of interest from Councillors on items on the agenda.
- To grant any requests for dispensation as appropriate.

22-23/3 Public Participation (10minutes)

- Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.

22-23/4 Approval of Minutes

- To approve the minutes of the meetings on 10 May 2022
- To receive report on actions from previous meeting

22-23/5 County and District Council Matters

To receive the reports from both the County and District Councillors

22-23/6 Planning Matters

To receive any new Greater Cambridge Shared Planning Notifications:

22/01827/FUL – Erection of new 4 bed two storey detached dwelling, adjacent to 54 Eversden Road

22-23/7 Annual Business

- a) Review of the Council's policies, procedures and practices in respect of its obligations under Freedom of Information
- b) Review of Council's Complaints Procedure
- c) Review of the Council's Employment policies and procedures

clerk@harltonparishcouncil.org.uk (01223) 262294

Chairman: Cllr Ben Banks Vice Chairman: Cllr Chris Coleridge

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22-23/8 Finance:

- a) To approve the Annual Accounting Statements for Year End 31st March 2022.
- b) To receive the Internal Auditor Report for Year ended 31st March 2022.
- c) To review and approve the Annual Governance Statement 2021/22 of the Annual Governance and Accountability Return (AGAR).
- d) To review and approve the Accounting Statements 2018/19' of the Annual Governance and Accountability Return.
- e) To complete the Certificate of Exemption – AGAR 2021/22 – (to certify exempt from a limited assurance review - Local Audit (Smaller Authorities) Regulations 2015)
- f) Notice of the period for the exercise of public rights.
- g) To resolve to approve and pay order of invoices, BACs transfers and standing orders:
£300 – Harlton PCC, Donation in lieu of grass cutting costs for the Glebe 2021
£174 – Danielle Kinsella, Annual Web and email hosting fee 2022
£360 Shire Trees Ltd, emergency tree works
£75 SCDC, Uncontested Election fee
£7.60 SSE Southern Electric (DD), Unmetered Supply, Street Lighting (March 2022)

22-23/9 Reports and discussion for ongoing items:

- East West Rail, Cambridge Approaches and Harlton Working group updates
- Village Hall Trustee Liaison:
- Management of the Clunch pit:

22-23/10 Correspondence received:

2022/05/31 3CG Shared Services Drainage and Waste Disposal Awareness Session
2022/05/10 CCC Transport Strategy Stakeholder Engagement Survey 2022
2022/05/10 County Councillor Annual report May 2022
2022/05/16 Planning Consultation 22/01827 – new detached 4 bed, two storey dwelling
Everden Road
2022/05/16 GCP, Cambourne to Cambridge Better Public Transport and Active Travel Project,
Environmental Impact Assessment: Public Consultation 16 May to 11 July

22-23/11 Incidents and observations relating to the village

22-23/12 Matters for Consideration at next meeting

22-23/13 Date of next meeting