

HARLTON PARISH COUNCIL

Notice Full Council Meeting: Harlton Village Hall, Coach Drive, Harlton CB23 1EN

Date: Tuesday 2nd April 2024 at 7.30 pm

To All Members of the Council

You are hereby summoned to attend the Meeting of Harlton Parish Council for the purpose of transacting the business as set out below. The Meeting is open to members of the Public and Press

Kim Quince  Parish Clerk

26/03/2024

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest and requests for dispensations from Councillors with regards to items on the agenda.
3. To approve and sign the minutes of the meeting of 16 January 2023
4. Public Forum - For members of the Public to raise any matters of interest (15mins)
5. To receive District Councillor's Report (Lisa Redrup)
6. To receive County Councillor's Report (Michael Atkins)
7. Notification of new Planning Applications and Decisions from Greater Cambridge Shared Planning
 - 24/01037/HFUL – 43 High Street, Erection of new single pitched glazed link structure between the cottage and the outbuilding to the rear of the house.
 - 24/00801/HFUL - 76 High Street: Extend the outbuilding to the rear and convert it to create garden room with bathroom. Installation of solar panels on the roof of the outbuilding.
 - 24/00137/FUL Manor Farm, Washpit Lane: Change of class use – Granted Permission
8. To receive Clerk's report
9. To consider CAPALC Affiliation renewal 2024-25
10. To discuss WCAG compliant website and hosting packages and gov.uk domain quotations
11. To discuss renewal of PC street light energy supply contract
12. Finance:
 - a) To receive bank statements/ bank reconciliation
 - b) To resolve to pay outstanding accounts BAC's online payments, SO and DD
 - K. Quince Salaries – Confidential
 - HMRC/ PAYE deductions – Confidential
 - SSE Southern Electric, Energy charges £32.02, £15.02 (DD)
 - CHT Battery for the village defibrillator and spare pads £357, £73.14 (retrospective)
 - CAPALC Affiliation renewal 2024-25, £234.47

clerk@harltonparishcouncil.org.uk (01223) 262294

Chairman: Cllr Ben Banks Vice Chairman: Cllr Chris Coleridge

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12. c) Receipts: HMRC Vatr claim £ 1874.00
d) To discuss AGAR submission, external and internal audits.
13. To discuss the arrangements for the Annual Parish (Village) Meeting – Tuesday 30th April
14. Updates and/ or discussions for ongoing items:
 - a) Children’s Playground: remedial works boundary brick wall and Annual RoSPA play area inspection booked for April.
 - b) Village Hall Trustee Liaison
 - c) East West Rail Updates
 - d) Clunch Pit Management
 - e) Traffic Calming in the village - 20mph speed limit implementation, LHI funding application for Mobile Vehicle Activated signs.
 - f) Playground Land Registration/ Adverse possession application
15. Correspondence received:

26/01/2024	SCDC – Letter Cllr Bridget Smith re Parish Council Planning Engagement
21/02/2024	SCDC – Letter Cllr Bridget Smith, 4 Day Week Report
18/03/2024	PKF Littlejohn - 2023/24 AGAR external auditor instructions
21/03/2024	March 2024 parish e-bulletin from South Cambridgeshire District Council
16. Incidents and observations relating to the village
17. Matters for consideration at the next meeting
18. To confirm next meeting **Annual Parish Council Meeting – 14 May 2024**

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